

RUSSELLVILLE CITY COUNCIL
Regular Meeting Minutes
August 21, 2003

The Russellville City Council met in Regular Session August 21, 2003 at 7 p.m. in the Council Chambers.

Officials present were Mayor Raye Turner, City Attorney Trey Smith, City Clerk Kathy Collins, Cliff Kirchner, Tyrone Williamson, Ronnie Tripp, Robert Wiley, Andrea Lea, Paul Gray, and Faye Abernathy and Rick Harrell.

Guest included Skip Christy, Doylene Christy, Audra Hartzell, Margaret Barker, Mildred Page, Gerhard Langguth, W. E. Jones, Jr., Mack C. Hollis, Paul Northcut, Cathy Monfee, Kathy Sass, Regina Colclough. Curt Dunn, Carl Brucker, Sr., Ray Phillips, Betty Tucker, Michael Smith, Richard Moore, George Epperson, Rita Richardson, Eddie Rood, Nancy Halbert, Charlie Halbert, Barbara Ward, Betsy McGuire, Cheryl Brown, Amber Hodges, Darrell Kobs, Cliff Goodin, Jeff Priore, Don Ott, Jim Whitfield, Phillip Lea, Gordon Shirron, Jim Aikman and Darrell L. Perkins.

Pastor Darrell Kobs with St. John's Lutheran Church led us in prayer, which was followed by the Pledge of Allegiance.

The Minutes of the Regular Scheduled City Council Meeting held on July 17, 2003 were unanimously approved as written.

Mayor's Report:

1. Rita Richardson with the United Way told the Council there would be a Kick Off event held at the Hughes Center on Saturday, September 6, 2003 from 9:00 a.m. to 12: p.m. Everyone is invited and there will be free hot dogs and cokes and activities for the youth.
2. Morgan Barrett gave a report about his departments and the projects that are currently in process and also future projects.

Treasurer's Report:

1. Financial update
City Treasurer Donna Wall gave her report to the Council at the Agenda Meeting that was held on August 12, 2003.

Committee Report:

1. Property and Finance Committee
Alderman Kirchner talked about the 2004 Budget process and would like to get it underway after the September 9, 2003 Agenda and Finance Meeting.
2. He also gave a report on a Meeting with City Corporation's Board of Directors. He learned from them what they did and how they operate. He would like to have another meeting with the Board but was unsure when that may be scheduled.

Special Business:

1. Revenue Task Force—Paul Gray, Jeff Priore (Chair of RTF)
Alderman Gray read the report proposed by the Revenue Task Force, which included suggestions of raising the charge for Business Permit Fees, Sale of Alcoholic Beverages and increasing the Motel Hotel tax from 1.5% to 3.0%. He then presented the members of the Revenue Task Force with Certificates of Appreciation for their work gathering and compiling the information they presented to the Council concerning possible revenue sources for the City.

Alderman Harrell made the Motion that the Sale of Alcoholic Beverages would not be discussed in the scheduled Budget meeting. Alderwoman Abernathy made the second. Motion carries with Alderwoman Lea, Aldermen Kirchner and Gray voting nay and Alderwoman Abernathy, Aldermen Wiley, Tripp, Harrell, and Williamson voting yea.

2. Economic Update—Jeff Pipkin
(Mr. Pipkin has requested to report in September)

Old Business:

1. Second Reading-Consideration of Ordinance **#1803** to amend Ordinance #1671 adopting the Russellville Animal Control Code—Robert Wiley, Mike Vernon. Motion to suspend the rules and read by title only with a short explanation was made by Alderman Tripp. Alderman Gray made the second. Motion carries unanimously on a voice vote. City Attorney Trey Smith read the Ordinance by title only. Alderman Wiley made the motion to Adopt. Aldermen Gray and Tripp made the second. Motion carries unanimously on a roll call vote.
2. Consideration of an Ordinance regulating the Procedure for the Employment of outside Legal Counsel—Andrea Lea. City Attorney Trey Smith read the complete Ordinance. It will be brought back in September for the second reading.

3. Tabled-Consideration to amend Ordinance # 913, appointing additional members to the Civil Service Commission—Tyrone Williamson. This will be discussed at the next Agenda meeting in September.

New Business:

1. Discussion concerning the present facilities for City Hall and options for the future—Paul Gray. Alderman Gray told the Council he thought the City needed a study done on the cost to renovate the current City Hall building. There would still be a parking problem. He did not know if it would be cost effective to spend the funds to renovate the building. He felt that City Hall should still be located in the Downtown area. Alderman Kirchner stated there could possibly be grant funds to renovate the building. There will be a tour of the property set for September 9, 2003 at 5 p.m.
2. Consideration of Resolution **# 836** to put City Clerk under APERS retirement—Andrea Lea, Kathy Collins. Alderwoman Lea made the motion to adopt the resolution. Aldermen Tripp and Wiley made the second. Motion carries unanimously on a voice vote.
3. Discussion concerning Business Permits—Morgan Barrett. Morgan talked about the need to revise the current Business Permit fee. He told them the Cities he used to compile the fees, which included Hot Springs and Sherwood. He also told the Council members he was asked to review the fees and this Ordinance was the result and it was a starting place and can be revised as much as is needed.

A Resident of the City spoke concerning the permits and agreed that a change needed to be made and suggested running the delinquent Businesses in the paper each year.

Alderman Wiley thought the permits should be anywhere from \$50.00 to \$300.00.

4. Consideration of a directive to the Planning Commission for study of an amendment to the Land Subdivision and Development Code that would require underground wiring in new subdivisions—Jim vonTungeln. Mr. vonTungeln will review revising the Land Use and Subdivision Code to include all new subdivisions submitted in the City will have underground utilities.

5. Consideration of Resolution **# 837** to authorize the Mayor to submit an application for grant funds to Arkansas Department of Parks and Tourism for trails—Mack Hollis. Alderman Wiley made the motion to adopt the resolution. Aldermen Tripp and Lea made the second. Motion carries unanimously on a voice vote.

6. Consideration of an Ordinance to establish the Franchise Fee for Classic Cable to operate, maintain, and acquire television cable lines within the City right-of-way in the City of Russellville—Mayor Turner, Trey Smith. City Attorney Trey Smith read the Ordinance. It will be back to the Council in September for the second reading.

7. Appropriation Ordinances and Line Item Transfers: Motion to approve Appropriation Ordinance # A was made by Alderman Wiley. Alderman Gray made the second. Motion carries unanimously by a voice vote. Alderman Wiley made the motion to adopt Appropriation Ordinance # B with a second by Alderwoman Abernathy. Motion carries unanimously on a voice vote. Alderman Wiley made the motion to adopt Appropriation Ordinance numbers C & D with a second by Alderman Gray. Motion carries unanimously on a voice vote. Alderman Gray made the motion to adopt Ordinance # E with a second by Alderman Harrell. Motion carries with Aldermen Kirchner, Gray, Lea, Harrell, and Abernathy voting in favor and Aldermen Wiley and Tripp voting against. Alderman Williamson chose to abstain. Alderman Wiley made the motion to adopt Ordinance # F with a second by Alderman Gray. Motion carries unanimously on a voice vote. Alderman Gray made the motion to adopt Ordinance # G with a second by Alderman Harrell. Motion carries with Mayor Turner voting. Aldermen Kirchner, Wiley, Lea and Williamson voted nay. Aldermen Gray, Tripp, Harrell, Abernathy and Mayor Turner voted yea.

A. Appropriation Ordinance #: General Fund

(From Code Enforcement Building Permit receipts)

01-105-5306, Act 474 of 1999 State Surcharge	\$4,000.00
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To fund monthly fee for state surcharge for non-residential building permits. This is necessary due to the closing of the Code Enforcement bank account and the deposit of the receipts directly into the General Fund bank account.

B. Appropriation Ordinance: General Fund

(From Workers Compensation reimbursements)

01-111-5167-001, ARML Workers Comp Refund	\$60.00
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To refund an overpayment to the Municipal League from Workers Compensation reimbursements to the City.

C. Appropriation Ordinance: Fire Contingency Fund #5

05-101-5331, Equipment/Supplies	\$5,627.00
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To appropriate grant funds received from State of Arkansas to purchase deliberators.

D. Line Item Transfer: Fire Dept - Salary Realignment \$502.50

Battalion Chief #1 Position: Employee #7019

	Base	Educ Pay	EMT/Cert	Holiday	Total
Fro					
m:	\$ 40,281.24	\$ 240.00	\$ 600.00	\$ 1,733.08	\$ 42,854.32
To:	\$ 40,281.24	\$ 480.00	\$ 600.00	\$ 1,743.17	\$ 43,104.41
Difference:		\$ 250.09			

Captain #6 Position: Employee #7072

	Base	Educ Pay	EMT/Cert	Holiday	Total
Fro					
m:	\$35,844.00	\$0.00	\$1,800.00	\$1,586.53	\$39,230.53
To:	\$35,844.00	\$240.00	\$1,800.00	\$1,596.64	\$39,480.64
Difference:		\$250.11			

To add increased education pay.

Effective: Pay period congruent with official transcript.

Lt #2 Position: Employee #7079

Prior realignment on 3/20/03 was short by \$.50.

E. Line Item Transfer: Police Dept - Salary Realignment \$924.25

Police Chief Severance Position:

	Base	Educ Pay	Total
Fro			
m:	\$3,895.00	\$0.00	\$3,895.00
To:	\$4,819.25	\$0.00	\$4,819.25

To request 36.96 hours of accrued vacation pay for retiring Chief of Police.

Transferred from 1-111-5238, Prisoner Expense

F. Line Item Transfer: Police Dept - Salary Realignment \$2,001.00

Police Chief Position:

	Base	Educ Pay	Cert Pay	Holiday Pay	Total
Fro					
m:	\$49,909.68	\$0.00	\$0.00	\$2,103.47	\$52,013.15
To:	\$49,909.68	\$720.00	\$1,200.00	\$2,184.39	\$54,014.07

To request increased education/certificate pay for new hire Police Chief.

This would fund the increase for 640 hours from pay date 9/5/03 to 12/26/03.

Transferred from 1-111-5166, LOPFI Pension Uniformed.

G. Line Item Transfer: Police Dept - Salary Realignment \$1,246.50

Police Chief (Training)

This is a request to transfer 6 days or 48 hours pay to the Police Chief position in order for him to begin work on 8/22/03 for training purposes.

It will be paid at the rate below and can be transferred from 1-111-5238, Prisoner Expense.

	Base	Educ Pay	Cert Pay	Holiday Pay	Total
	\$49,909.68	\$720.00	\$1,200.00	\$2,184.39	\$54,014.07

\$26.9683 per hour

The motion to adjourn was made by Alderman Wiley. Alderman Gray made the second. Motion carries unanimously on a voice vote.

The next scheduled City Council Meeting will be held on Thursday, September 18, 2003 at 7 p.m., in the City Council Chambers.

ATTEST: _____
Kathy Collins, City Clerk

Date